

Wilson, Tabatha

From: Gilliam, Allen
Sent: Monday, September 08, 2014 2:01 PM
To: 'Jay Earley'
Cc: Fuller, Kim; Wilson, Tabatha
Subject: AR0043401_Jonesboro Sept 2014 Audit confirm and draft EPA checklist_20140908
Attachments: jonesboro Sep 2014 work copy audit checklist.wpd.pdf

Jay,

This is to confirm an audit of Jonesboro CWL's Pretreatment Program/Pollution Prevention Assessment is scheduled for September 16th through the 18th, 2014.

Tuesday the 16th will begin with selected CWL permittees' file reviews. They should be complete with the latest inspections, permits, permit applications, monitoring results, fact sheets etc. in chronological order. That afternoon, we will concentrate on EPA's audit/assessment checklist. Copies of various documents will be requested by this office.

Attached is a work copy updated with the latest information this office could locate in CWL's file.

Wednesday will consist of actual site visits at several of your permitted industries (most likely those whose files were reviewed). Comprehensive wastewater schematics and narrative process descriptions should be available [per CFR 403.12(b)] for ease in identifying each industry's processes as they relate to their wastewater flow to treatment (if necessary).

Thursday the 18th we will address any unfinished business from Tuesday and/or Wednesday (completing checklist, conducting an IU site visit, etc.). This auditor will draft the audit's findings and recommendations for the exit interview which should wrap up the audit/assessment around lunch. The formal finished Audit/Assessment will follow in via USPS mail.

Any CWL or City officials are invited and encouraged to attend this exit interview. Time permitting, other Pretreatment issues can be discussed after the exit interview.

If you have any questions, comments or concerns please feel free to contact this office.

Sincerely,

Allen Gilliam
ADEQ State Pretreatment Coordinator
501.682.0625

Attch (to CWL only): Draft Audit Checklist (9/8/14)

E/NPDES/NPDES/Pretreatment/Reports